

ARCHIVAL POLICY

OF

AIROX TECHNOLOGIES LIMITED

1. Purpose and Legal Requirement

The Purpose of this Policy is to establish the framework needed for effective preservation of disclosures hosted on the website of the Company required in terms of Regulation 30 of the SEBI(Listing Obligations and Disclosure Requirements) Regulations,2015 (“the **Listing Regulations**”) and to disseminate equal, adequate and timely information to the shareholders through the website of the Company and to enable them to track the performance of the Company over regular intervals of time and provide sufficient information to enable investors to assess the current status of Airox Technologies Limited (the, “**Company**”) The board of directors (the “**Board**”) of the Company in pursuance of Regulation 30(8) of the SEBI Listing Regulations and other applicable provisions (including any statutory enactments / amendments thereof), adopted archival policy vide its Board meeting held on 20th May, 2022 (“**Policy**”).

2. Archival Policy

The Company shall disclose events and information to the stock exchanges in line with the Company’s Policy on Determination of Materiality of Events and as per the SEBI Listing Regulations, shall also disclose on its website all such events or information which has been disclosed to stock exchange(s) under Regulation 30(8) of the SEBI Listing Regulations, and such disclosures shall be hosted on the website of the Company for a period of 5 years and thereafter the same shall be archived so as to be available for retrieval for a further period of three years by storing the same on suitable media. Thereafter the said information, documents, records may be destroyed as per the policy on preservation of the documents.

3. Right for Modification/Cancellation

The Policy shall be reviewed and amended with due approval from the Board of Directors, if so required, mandatory in case there are any regulatory changes requiring modifications to the Policy.

4. Exceptions/ Deviations

Any deviation required in the Policy should be informed to the Company Secretary, who will be responsible for referring the same to the Board of Directors for further approvals.

5. Right to access/retrieve

The Company Secretary and subordinates directly reporting in the Secretarial Department shall have the right of access to the Listing Records.

6. Responsibility/Accountability

The Company Secretary shall be responsible for ensuring compliance under this Policy.

7. Amendment

7.1 Any subsequent amendment/modification in the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and/or applicable laws in this regard shall automatically apply to this Policy.

7.2 The Company reserves the right to amend or modify this Policy in whole or in part, at any point of time.

7.3 In the event of any conflict between the Companies Act or the SEBI regulations or any other statutory enactments ("**Regulations**") and the provisions of this Policy, the Regulations shall prevail over this Policy.
